

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
March 10, 2016
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 APPROVE AGREEMENT WITH SWANA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with SWANA for training in the amount of \$13,990.
- 2.2 APPROVE PSA WITH CLEAR VISION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Clear Vision for the Juvenile Probation Office.
- 2.3 APPROVE EMERGENCY SOLUTIONS GRANT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Emergency Solutions Grant from DCED in the amount of \$92,628.

- 2.4 APPROVE SUB CONTRACT WITH YWCA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract with YWCA for the emergency solutions grant from DCED.
- 2.5 APPROVE MOU WITH YWCA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Memorandum of Understanding with the YWCA for environmental review.
- 2.6 APPROVE AMENDMENT TO PSA WITH CENTRE COUNTY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with Centre County for inmate housing.
- 2.7 APPROVE CDBG-DR PROGRAM. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Community Development Block Grant - Disaster Recovery Program in the amount of \$1,000,000 from DCED.
- 2.8 APPOINT TO CONSERVATION DISTRICT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), appointed to the Conservation District:
Bill Kahler as public director to the unexpired term ending 12/31/18 (formerly held by Denise Tobin)
Reappoint Carl Schlappi as public director and Paul Wentzler as Farmer Director terms ending 12/31/19.
- 2.9 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:
DPS - reclassification of Ashley L. Deitrick as full time Telecommunicator I - Pay grade 7 - \$17.90/hour effective 3/13/16.
DPS - promotion of Stephanie M. Andrus as full time Telecommunicator II - Pay grade 8 - \$21.59/hour effective 3/13/16.
Pre Release - promotion of Jeffery V. Hamilton as full time Resident Supervisor - Pay grade 7 - \$17.90/hour effective 3/13/16.
RMS - Business Office - promotion of Jessica R. Dibartolomeo as full time replacement Clerk III - Weighmaster - Pay grade 4 - \$14.74/hour effective 3/13/16.
- 2.10 APPROVE UPDATE TO POLICY 411. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved update to policy 411 - Over-Ride of the County Policy & Procedures Manual.
- 2.11 APPOINT TO ZONING HEARING BOARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Thomas

Hamm and Ron Andraka to the Zoning Hearing Board with term ending 12/31/2019.

2.12 APPOINT TO PLANNING COMMISSION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), appointed Brett Taylor and Jim Dunn to the Planning Commission with term ending 12/31/2019.

Mr. McKernan announced future efforts to engage the public regarding vacancies on boards and authorities.

6.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Mr. McKernan reminded people that the "Raise the Region" event is currently in progress.

7.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, March 22, 2016. No meetings March 15 or 17.

8.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:31 a.m.